

# Terms and Conditions

## VISTA ALEGRE APARTMENTS ALMENDRAS AND OLIVAS

### Payments and Deposits

A "rental deposit" of 30% of the total rent is required on booking. The balance is payable eight weeks prior to the start of the rental period. If the booking is made within eight weeks of the rental period full rental payment is required on booking.

A refundable "security deposit" of £350 or €380 must be paid to our House Manager on arrival. You will be given use of the Sky-Digital TV viewing package, a digital safe for your valuables, one full set of house keys per apartment and a fob for the automatic entry gates. The refundable deposit will be repaid to you on departure providing that no damage has been incurred, the wall safe is left opened and the Sky Card, Gate Fob and all the house keys are returned to our House Manager. If damages are incurred during your stay, these costs must be paid by the guest. These payments may be deducted from the security deposit but are not limited to the amount of the deposit.

### Methods of Payment

Payment must be made by Bank Transfer either in sterling or euros.

Please email your preferred currency and we will advise account details.

### Cancellation Policy

In the event of cancellation all deposits are refunded, however the following charges apply:

Over 180 days	prior to holiday commencement date	Admin. Fee of £100
Between 61 – 180 days	prior to holiday commencement date	25% of total rental amount
Between 15 – 60 days	prior to holiday commencement date	50% of total rent amount
Period less than 14 days	prior to holiday commencement date	Full rental amount

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## Occupancy

Each apartment has a maximum occupancy:

Almendras     **7** persons\*

Olivas           **8** persons

\*Within the family suite in **Apartment Almendras** a cot can be provided [occupancy increased to 7+baby].

The Owners reserve the right to refuse bookings.

Both apartments are no-smoking zones.

No pets are allowed.

At this moment we regret we are unable to offer facilities for the disabled.

## Rental Period:-

The apartments are rented for the period specified on the booking form, commencing at **4.00 pm** on the day of arrival and must be **vacated by 10.00 am** on the day of departure.

## Insurance:-

Every effort has been made to ensure that the apartments are in full working order. The Owners cannot accept any responsibility and/or liability for loss of, or damage to your property, or for personal injury. We strongly advise all guests to take out a comprehensive holiday insurance policy.

I have read your terms and conditions and make this booking in accordance with them. I am authorised by all members of my party to accept these conditions on their behalf.

Date:.....

Signature:.....

Print Name:.....

After completing this form please print all pages and sign and date them together with the Booking Form.

Post the completed forms to:

Mr. J. Masters, 5a Bycullah Road, Enfield, EN2 8EE, U.K.

or scan documents and email to: [bookings@vista-alegre.net](mailto:bookings@vista-alegre.net)

